



## **Global Seed Savers Philippines Program Coordinator-Cebu**

**Background:** Global Seed Savers (GSS) is a Denver, Colorado based International Development non-profit organization. Our local partner is Global Seed Savers Philippines (GSSP) registered as a non-profit organization with the Securities and Exchange Commission of the Philippines. GSS, is committed to supporting food security in the Philippines. Through educating and empowering farmers to return to the historical practice of saving seeds they are no longer dependent on purchasing seeds after each planting and forced to use harmful chemicals to grow these seeds. Through our education and training programs Filipino Organic Farmers gain the hands-on skills and knowledge they need to propagate, store, save, and sell their own regionally adapted organic seeds. This empowers farmers to be self-sufficient and ensures that organic seeds are more readily available throughout the Philippines. Please visit, [www.globalseed savers.org](http://www.globalseed savers.org) to learn more.

**Program History:** The availability and use of locally appropriate seeds is on the decline as the price of chemically treated or genetically modified seeds is also on the decline. Smallholder farmers in the rural Philippines lack access to technical training about the value of seed saving and lack access to locally appropriate, organic seeds. To combat this, since 2010, GSS has provided over 1,000 hours of training and education to more than 500 individuals in the Philippines; distributed over 300 packets of organic seeds to farmers; disbursed \$11,500 USD in direct infrastructure support to six farmers; hosted its first Seed School Teacher Training Course to prepare 20 farmers to teach the next Seed Schools; and opened the first of its kind collaborative Seed Library in Tublay, Benguet, which currently has 30 different varieties of locally produced non-chemical seeds.

In 2018, GSSP partnered with the Cebu Farmers Market and CAFE-I to bring two Seed Schools to 100 participants in Cebu. As a result of these training's the Cebu Organic Farmers are excited to engage in seed saving trials and production and expand the current operations of their Seed Library. This position will manage all aspects of this project and work closely with the GSS/P Team to establish Cebu as a Southern Hub of seed saving and farmer education program in the Philippines.

## **Program Coordinator Cebu-Job Description**

**Job Description/Responsibilities:** Global Seed Savers is a growing international development non-profit organization. We are seeking a new team member to join us at an exciting stage of program expansion and growth. As such, Global Seed Savers is seeking an exceptional, details-oriented, and committed community development professional interested in leading our expansion and creation of seed savers group in Cebu. Position will report directly to GSSP Country Director.

### **Specific Job Duties Include**

#### **Farmer Organization Management and Community Organizing:**

- Identify and organize core group of CAFÉ-I/Cebu Farmers Market (CFM) Farmers to engage in seed trials and local seed production. Ideally this initial group will be 10 farmers.
- Conduct initial field visits with this core group to assess their farms and readiness for seed production.
- Develop and ensure MOAs are signed between participating farmers and GSSP.
- Plan and execute monthly field visits with participating farmers to monitor seed production and conduct farmer educational programs.
- Assessing farmers' needs (seed trays, storage jars, larger needs like farm improvement, etc.) and communicating these with GSSP.
- Informing farmers of program schedules, activities.
- Working hand in hand with core group of farmers to conduct seed saving trials and document the results of this program.
- Develop and execute data tracking and monitoring and evaluating tools to track farmers seed production and seed library distribution.

#### **Technical Training and Education Programs:**

- In close collaboration with GSSP Country Director design, develop, and implement all technical training programs in Cebu and greater Southern Philippines Region.
- Design and when applicable lead on-going farmer education programs for participating Farmers. **Trainings may include:** Financial Management, Seed Production Documentation, Advanced Seed Breeding Trainings, Training of Trainers, Additional Seed Schools, Permaculture Design Courses.
- Ensure all technical training programs offered are in line with the mission and vision of GSSP.
- Coordinate and implement all monitoring and evaluation tools for training programs to properly document outcomes and impact.

**Program Operations and Administration:**

- Document and Submit Program Activity Reports in a timely fashion and submit to Supervisor: Meeting Minutes, Program Reports, and photo documentation of programs.
- **Financial Management:** Manage project budget in collaboration with GSSP Country Director. Tracking all expenses and providing all receipts and documentation of expenditures.
- Liaison, communicate, and network with partner organizations in Visayas and Mindanao. Specifically, maintaining a close working relationship with primary NGO partner in Cebu CAFÉ-I.
- Ensuring that activities by GSSP in the VisMin area are aligned with the vision of creating Cebu as a southern hub for seed saving and activities are aligned with the greater GSSP mission and vision.
- Attended meetings with GSSP and with GSS US board when necessary.

**Seed Library Management:**

- Manage all operations of the Cebu Seed Library. Ensuring it is open at least one day a week.
- Conduct inventory of seeds, ensure proper storage, develop quality control standards and rules for seed library operations.
- Design and monitor process for incoming and outgoing seeds. Ensuring that the core famers have access to the seeds they need for their trials.
- In collaboration with Cebu Seed Savers ensure all seeds at Cebu Seed Library are grown out at least once a year.
- Host an annual Seed Swap at the Seed Library with Cebu Seed Savers and potentially other farmers and partner organizations.

**Other duties as assigned by Supervisor may arise.**

**Qualifications:** GSSP is seeking a passionate community development professional preferably with experience in the agriculture sector and grassroots community development initiatives.

**The ideal candidate will have following qualifications:**

- At minimum a Bachelor's Degree from an Accredited University in the Philippines or elsewhere. Preferred degrees include: Agriculture, Community Development, Business Marketing and Sales.
- At least one-year prior experience working in community development, agriculture, farming organizing, business development, or other applicable experience.
- Strong written and verbal communication skills.
- English, Cebuano/Tagalog Proficiency (Other Filipino dialects a plus).
- Proficiency in Microsoft Office Suite (Word, Excel, Powerpoint), Google Suite.

- Passion for sustainable agriculture, rural community development, and smallholder farmers success.
- Candidates must be located within the Cebu Metropolitan Area.
- Willingness and physical ability to travel to farms and engage in outdoor labor and activities as needed.

**Duration and Time Commitment:** This is a 6-month trial-contract position with the potential to develop into a more long-term role upon successful completion of the initial contract and review of performance. The contractor is expected to work at least part-time hours during this time period (3 days a week).

**Benefits:** Global Seed Savers Philippines is prepared to offer a competitive monthly stipend for this role and will also cover travel costs to execute the duties of this program.

**To Apply:** Please submit a detailed cover letter and resume highlighting experience and passion for the position to GSS/P Country Director Karen Hizola at [karen@globalseedsavers.org](mailto:karen@globalseedsavers.org). Please include “Program Coordinator Cebu” in the e-mail subject and cover letter.

Applications will be accepted through February 13th and in-person interviews conducted the last two weeks of February in Cebu.

Interested candidates are encouraged to attend GSSP Seed School/Teacher Training Course Feb. 17<sup>th</sup>-19<sup>th</sup>. Please state availability to attend in your application.