



Philippines Executive Director

Opportunity Profile





Overview

Global Seed Savers is a growing and dynamic international development non-profit organization committed to building food and seed sovereignty. Our primary program work is currently focused in the Philippines.

Through educating and encouraging farmers to return to the historical practice of saving seeds they are no longer dependent on purchasing seeds after each planting and forced to use harmful chemicals to grow their seeds. Through our education and training programs, Filipino communities gain the hands-on skills and knowledge needed to propagate, store, save, and sell their own regionally adapted open-pollinated seeds.

This enables farming communities to be self-sufficient and ensures that local seeds are more readily available throughout the Philippines. Please visit www.globalseedsavers.org to learn more.

We are both a registered US 501c3 non-profit and an SEC-registered Philippine NGO. While we are separate legal entities on paper, we operate as a collaborative and consolidated international organization.





Global Seed Savers Philippines is an equal-opportunity employer. The organization does not discriminate based on race, color, religion, creed, sex, age, national origin, ancestry, disability, marital status, military status, sexual orientation, gender identity, or gender expression in any activities or operations.

These activities include but are not limited to hiring and firing staff, selection of volunteers and vendors, and provision of services. Global Seed Savers Philippines is committed to providing an inclusive and welcoming environment for its staff, volunteers, subcontractors, community, and partners.





Exciting Next Chapter

We are seeking our next Philippine Executive Director to lead us into our next exciting chapter as an organization.

The Philippines Executive Director is responsible for the leadership of all in-country aspects of the organization including: Philippines financial management, Philippines team management and execution, local partnership development, local fundraising efforts, Philippines board development/management, and in-country strategy and implementation of mission and vision of the organization.

Executive Director Profile

We are seeking a passionate and detail oriented leader to lead us into our next exciting chapter at Global Seed Savers Philippines.

This position will report directly to our Founder and US Executive Director with additional reporting responsibilities to the Philippines Board of Directors.

Key Responsibilities

- **ORGANIZATION OPERATIONS AND ADMINISTRATION:** You are responsible for ensuring the Philippines' operations are functioning well and that all necessary local laws and regulations are followed. This includes Financial Management, overseeing contractors including, Financial Services Firm, HR Consultant, and all legal filings for the organization in the Philippines.
- **STRATEGY DEVELOPMENT AND VISIONING:** You are passionate about leading the development of strategic and innovative plans for Global Seed Savers Philippines' future.
- **TEAM LEADERSHIP:** You will inspire, direct, mentor, coach, and collaborate with the fantastic team at GSS/P to develop clear work plans and direct the team to deliver outcomes.
- **PHILIPPINES FUNDRAISING:** You know how to fund a vision. You will lead efforts to develop new revenue streams and strengthen existing local revenue streams, such as supporting the launch of the membership model and building a streamlined system for local seed sales. You will also lead fundraising efforts through grant writing, donor cultivation and management, partnerships, and events.
- **EXTERNAL COMMUNITY-BUILDING:** You will build and maintain strong and productive relationships in the Philippines and throughout our international community to advance the mission and vision of the organization.
- **INTERNAL COMMUNITY-BUILDING:** You will nurture and maintain relationships within the Global Seed Savers/Philippines community including but not limited to the Board of Directors, team, and collaborative partners.



A banner for the Global Seed Savers Seed Library. The banner features a logo of a globe with a green sprout growing from it, followed by the text "GLOBAL SEEDSAVERS" in green and "Seed Library" in large, dark blue letters. Below the banner, a framed certificate titled "DECLARATION ON SEED FREEDOM" is visible, along with a chalkboard that has "SEEDS, SEEDS, SEEDS" written on it.

GLOBAL SEEDSAVERS Seed Library

Ideal Candidate

You have any combination of expertise, skills, work experience, and life experience that demonstrate you have the potential to take on these responsibilities.

- Proven entrepreneurial spirit and experience in organizing critical legal, financial, and government requirements for nonprofits.
- Passion for and proven experience leading an organization building food and seed sovereignty (Regenerative and Organic Agriculture experience and passion are a major advantage).
- Organizational leadership experience with a minimum of 3+ years.
- Operations expertise and passion: Internal systems creation, accountability structures, and team/systems management.
- Team Management experience with a key emphasis on cross-cultural communications.
- Strategic Planning and Direction setting expertise.
- Non-Profit/Small Business Financial Management and oversight experience.
- Strong skills in Microsoft Office Suite in particular excel, and QuickBooks Online also a plus.
- Ability to handle many diverse tasks at the same time.
- Board organization and development experience.
- Partnership development experience and passion for building collaborative relationships.
- Expertise in building and maintaining strategic partnerships.
- Demonstrated strong oral and written communication skills.

Position Details

This is a full-time position that requires occasional evening/weekend hours and will require travel throughout the Philippines often to more remote field locations. Our main team is located in Baguio City with additional program staff in Northern Cebu and partners located throughout the Philippines.

Salary and Benefits: Compensation will range between 75,000 Php-79,000 Php monthly, depending on the successful candidate's level of experience.

Benefits include a medical insurance plan, accident insurance, a quarterly wellness fund, and a generous paid-time off and holiday leave policy.

The anticipated start time frame is between February - April 2023. We will accept applications on a rolling basis until the position is filled.

TO APPLY

Please submit a cover letter detailing your experience and excitement for the position and a resume to Founder and US Executive Director, Sherry Manning by completing the form below:

bit.ly/gssapply

